



ARROWSMITH AGRICULTURAL ASSOCIATION

Home of the Coombs Fair

PO Box 195
1018 Ford Road
Coombs, BC V0R 1M0
www.coombsfair.com
jboley@shaw.ca

COOMBS COUNTRY CHRISTMAS CRAFT FAIR – VENDOR APPLICATION

Saturday, December 1 and Sunday, December 2, 2018

10:00 am - 4:00 pm

***** New for 2018: Choose to attend on one or both days of our Craft Fair!**

BUSINESS NAME: _____ CONTACT PERSON: _____

PHONE: _____ CELL PHONE: _____ EMAIL: _____

MAILING ADDRESS: _____

DESCRIBE YOUR PRODUCTS AND PRODUCTION METHOD (please attach photos of work or website): _____

SPACE REQUESTED: Both days: _____ Saturday only: _____ Sunday only: _____

Two days, 8-foot indoor table _____ # of spaces x \$70 per space Indoor Fee: \$ _____

One day only, 8-foot indoor table _____ # of spaces x \$40 per space Indoor Fee: \$ _____

Outdoor tent space _____ # of spaces x \$50 per space Outdoor Fee: \$ _____

Electrical Access \$5 for the day, you must bring your own extension cords \$ _____

TERMS: _____ Total Payment: \$ _____

1. We reserve the right to select vendors based on the product quality and/or to ensure that we have a suitable variety of products. Preference will be given to local artisans or crafters who personally make their own products and/or produce the raw materials that go into them. Product prices should be a retail for-profit price (no dumping).
2. Registration form and payment must be received by September 30 to guarantee your space. 30 day cancellation.
3. Hall access for vendor setup: Friday night from 6-8pm and Saturday at 8am.
4. Vendors must unload their vehicle and then immediately remove it from the prime parking/unloading area to allow other vendors access. **All vendor vehicles must be moved by 9:30 am to designated vendor parking area.**
5. Tables must be covered and skirted by the vendor. Extra stock must be kept tidy and out of sight when possible. Products and/or display must not overflow into the aisles in a manner that will obstruct the flow of traffic or another vendor's space. Tables and painted walls may not be tacked, taped or stapled. Overhead hooks are available.
6. **All vendors must remain in place until 4:00 PM on both days, and agree to not pack up or remove goods prior to that time.**
7. Vendors of food follow the [Guideline for the Sale of Foods at Temporary Food Markets](#), including documentation from IHA for any high-risk food products (preserves, dairy, eggs, meat). All food must be properly packaged for sale and not for immediate consumption. Food vendors must include a certificate of liability insurance with your application showing Coombs Country Christmas Craft Fair and Coombs Fair as co-insured.
8. The Arrowsmith Agricultural Association will not be responsible for any loss, damage or injury while at the sale.

By signing this agreement, you, the vendor, agree to abide by the above terms. Completed applications may be emailed, faxed or mailed.

SIGNATURE: _____ DATE: _____

Fees Paid: _____ Date: _____ Received By: _____

Coombs Country Christmas Craft Fair Coordinator: Janet Boley 250-752-9757 jboley@shaw.ca